

Volunteer Recommendation Letter Sample

Dear Mr. Jones,

It's a pleasure for me to endorse one of the most dedicated volunteers, Reshma Nair, to your esteemed organization. Being the Chairperson of the Samaritan Society, I am privileged to recommend Reshma to your company. I first came to know Reshma four years ago when she joined our charitable organization. She's teeming with energy, and I believe she can contribute fervently with her skills and managerial abilities to your company.

Ever since she got involved in our fundraising activities, we managed to raise record amounts. She has always been creative and unique with her fundraising ideas. I really appreciate her innovative approach to volunteering activities and dedication to tasks even when she's not paid for. Her honesty and ability to work in different professional circumstances make her the right candidate to work as a treasurer in our organization for the last couple of years.

Reshma is a hardworking lady who loves obliging her organization by fulfilling her commitments. She's always ready to walk the extra mile for the benefit of her organization. Over the last four years, she has demonstrated a perfect specimen of sound morale and character. We had already checked her background before appointing her as a treasurer for our NGO. Her adroitness in handling funds, accounting skills, and ability to process financial reports make her an ideal candidate for the vacancy at your organization. I am confident that she will serve as a reliable accountant at your company.

Being a part of the non-profit sector, I have worked with hundreds of volunteers over the years. However, the level of commitment and dedication Reshma has shown remains unmatched. She's a tireless worker who always prioritizes the goals of her organization. Just after being appointed as the treasurer of our organization, Reshma pointed out a couple of loopholes in the accounting software. We were prompt enough to fix the bugs, and thanked her that she was vigilant enough to find the loopholes. When we fixed the software, it made her task a bit complicated. However, she never complained, and remained committed to her task.

I also appreciate her jovial nature and socializing skills. I am confident that you will be happy to work with Reshma. Therefore, I strongly recommend her for the post of accountant at your revered organization. Feel free to reach out to me for any further detail on Reshma, and I would like to help you with the same. You can call me at or send an email at any time.

Sincerely,
Anny White
Chairperson,
Samaritan Society